**Position Description: Pastor of Faith Formation**

**Purpose:**

The Pastor of Faith Formation plays a crucial role in traditional church education and pastoral care to develop contemporary Christ centered faith in our congregation, fostering a sense of community and belonging among all our members at Brighton Fellowship CRC.

This position requires a deep commitment to Brighton Fellowship CRC’s shared values as followers of Christ and His word, as well as a passion for helping our community grow to in faith and understanding of our Lord, Jesus Christ.

**Roles and Responsibilities:**

1)Educational ministry

1. Pastor of Faith Formation in collaboration with the Elders, Deacons and Lead Pastor is responsible for developing, overseeing and implementing all aspects of Christian Faith formation programs and ministries at Brighton Fellowship CRC.
2. Pastor of Faith Formation will collaborate with church staff, members, volunteers and ministry leaders providing them with leadership and support as well as learning/training opportunities to empower and encourage our leaders to be innovative and creative, in our current programs such as Sunday school, Cadets, Gems, Youth Group, Faith Instruction and small groups.
3. Pastor of Faith Formation needs to continually assess and evaluate the effectiveness of current programs and ministries, being able to identify educational needs and opportunities for spiritual growth within Fellowship as well as within the Brighton community.

2) Congregational and Pastoral Care

1. Pastor of Faith Formation in collaboration with the Elders, Deacons and Lead Pastor is responsible for pastoral care and support to our church family as they navigate their faith journey. This also to include training for Council as needed to empower them in the task of pastoral care.
2. In collaboration with the pastoral elders: build, promote, and maintain small groups and communities
3. The Pastor of Faith Formation will collaborate with Outreach, the Ushers and Office Administrator to facilitate a connection between newcomers and the congregation.
4. The Pastor of Faith Formation may take a leading role in worship, according to the gifting of the candidate.

**Qualifications:**

* Loves and lives with the Lord as demonstrated in a strong faith, prayer life and spiritual vitality that draws existing and new members closer to the Holy Spirit
* Preferred: BSW/MSW or Bachelors/Masters in Theology
* In agreement with the CRCNA covenant for office bearers
* Preferred: 2+ years of experience working in CRC congregational care and ministries or programs.
* Demonstrated leadership skills
* Ability to engage and work collaboratively with all age groups
* Excellent communication and listening skills
* Initiator, not afraid to ask questions and eager to learn and grow
* Other requirements:
* Valid driver’s license
* Valid police check

**Reporting** **and Administration**

1. Attend staff meetings for planning, prayer, collaboration, fellowship
2. Attend Educational and Management Team meetings
3. Attend quarterly Council meetings
4. Annually seek out and take part in 2 weeks professional development activities such as seminars, courses, retreats, etc.
5. Participate in classis responsibilities as necessary
6. Take part in annual performance reviews conducted by the management team.
7. The Pastor of Faith Formation will report to the Lead Pastor and Elders.
8. The Pastor of Faith Formation is expected to attend Sunday worship services, committee meetings, Council meetings as well as Management Team meetings.

|  |
| --- |
| **PASTOR OF FAITH FORMATION** |
| **COMMUNITIES** |  | **CHILD & YOUTH**  |
| Small Groups |  | **MINISTRY TEAM** |
| CAP program |  | Nursery |
| Affinity/Recreational Groups |  | Sunday School |
| Ushers |  | Gems |
| Welcome/Hospitality |  | Cadets |
| Library |  | Youth |
|  |  | Faith Instruction |

**Approved by Council Sept 3, 2024**